ibml Capture Suite

Intelligent capture. Done right. ™

Scan Client

Analytics

Administration Console

Job Setup

Quality Control Client 3

Quality Control Job Setup

Connector Setup

Validation Client 1

Parm Setup

Data and Image Retention Utility

ibml Capture Suite
provides a comprehensive
end-to-end document
capture solution

- One document capture solution
  for all documents
- Highly secure and compliant
- Replace or complement legacy software
- Improve visibility into your operations
- Lower the Total Cost of Ownership
  and achieve faster ROI

ibml Capture Suite
The Right Solution for Today's Capture Challenges

• Eliminate software click charges
• Avoid expensive legacy upgrade and maintenance charges
• Capture any type of paper or digital document
• Reduce document preparation and manual paper handling
• Accelerate delivery of information to downstream systems and processes
• Ensure regulatory compliance and optimum data security
• Centralize management and control of all your scanners

Capture Suite delivers the robust functionality required in today's increasingly complex capture environment.

Capture Suite provides a comprehensive end-to-end capture solution. Its powerful modules enable organizations to standardize document scanning from ibml ImageTrac®, TWAIN and ISIS compatible scanners, automate document classification and data extraction during and after scan time, capture documents from other sources such as email, fax, mobile or MFPs, centralize the operational administration and control, and analyze performance throughout the capture workflow.

Capture Suite delivers efficiencies and process improvements far greater than those provided by any other scanner software on the market. With its unique inline intelligent document capture capabilities, Capture Suite stands apart in shared services, digital mailroom and enterprise scanning environments that use a rules-based approach to minimize downstream exceptions.

Capture Suite provides these business performance improvements through:

• SoftTrac Scan
• DocNetics®
• Quality Control
• Validation
• PostScan
• PostScan DocNetics
• Synergetics
• Analytics

Capture Suite end-to-end capture process

Input

SoftTrac Scan and Import are designed to initiate the capture process by providing operators and administrators an intuitive interface offering commonality across an organization's document onboarding process, the tools necessary to reduce downstream exceptions, perform intelligent identification, sort pages (when available) and provide immediate access to information.

Recognition

In preparation for the recognition step, Image Manipulation tools in the **PostScan** module improve image quality by auto orienting images, removing unwanted lines, dog ears, borders, hole punches, and noise on digital images.
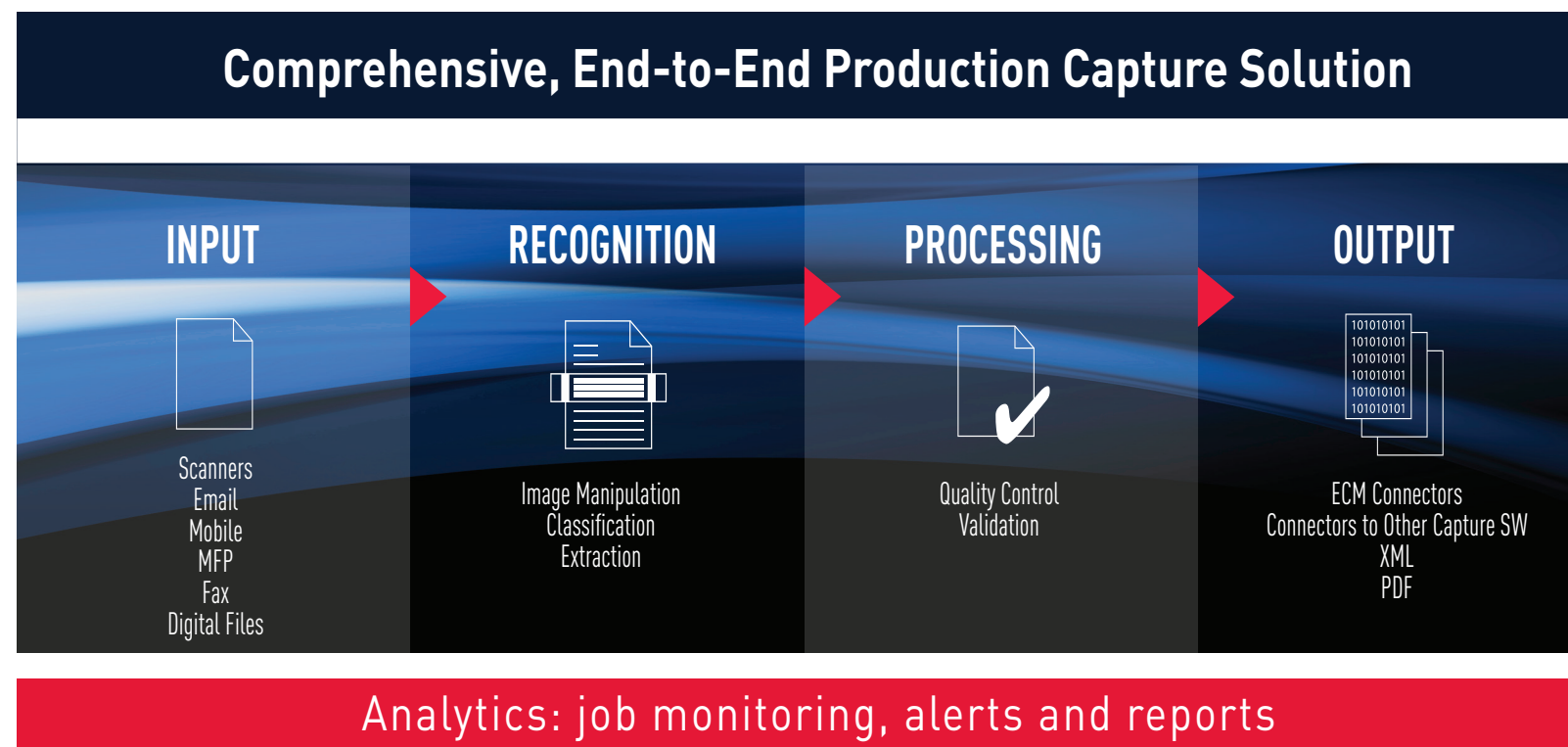
Capture Suite offers recognition in three stages during the capture process that can be used in conjunction with each other to accurately classify and extract metadata.

DocNetics performs recognition on documents at scan time, making the ImageTrac "smarter" than any other scanner.

DocNetics can even turn dumb picture-taker scanners into an intelligent capture system. For digital images coming from other sources such as email or MFPs, **PostScan DocNetics** performs recognition.

Recognition options include image-based analysis, barcode decoding, logo classification and ICR extraction that rapidly identifies and evaluates structured and semi-structured documents. Such intelligence automatically examines each piece, assigns a document type and extracts metadata. This allows documents to be immediately directed to the correct workflow, and specific items to be routed faster to back-end applications. Exceptions and incomplete documents are flagged very early in the capture workflow where they can be handled quickly and at less cost.

For unstructured forms such as invoices, mortgage and tax documents, loan packages, insurance applications, healthcare insurance forms and medical records, **Synergetics** is an advanced document recognition solution that quickly classifies documents and automatically extracts metadata. Synergetics classifies documents from any input stream, including scanners, email attachments, fax, mobile, MFP and existing image repositories.

Comprehensive, End-to-End Production Capture Solution

INPUT	RECOGNITION	PROCESSING	OUTPUT
Scanners Email Mobile MFP Fax Digital Files	Image Manipulation Classification Extraction	Quality Control Validation	ECM Connectors Connectors to Other Capture SW XML PDF

Analytics: job monitoring, alerts and reports

Processing

Quality Control allows administrators to potentially save on click charges and improve efficiency by reducing exceptions. Jobs can be configured to send batches to Quality Control Clients based on a variety of batch, transaction or document criteria. Images can be imported, flagged, cropped, filled, or rotated. Items can be flagged for rescanning and comments can be attached to the batch and document. Rescans can also be performed directly from the Quality Control Client using an ImageTrac or a TWAIN/ISIS compatible scanner.

Validation provides a fast and easy way to validate and repair information such as barcodes, check MICR data or ICR data that is captured incorrectly during the scanning process, or not captured at all. Validation performs database lookups to validate or populate other fields. Users also can create Key From Image fields to be entered in the Validation Client.

Validation can identify items that require repair and automatically route them to an operator to be keyed or re-keyed, depending on the configured business rules. The module's intuitive design and powerful validation tools enable users to quickly navigate the fields that require repair, while viewing the image(s) from which the data was captured.

Output

PostScan makes it easy for users to format, purify and export the intelligent data gathered during the capture process. Images can be delivered in multiple formats and compressed file sizes including searchable PDF. Data is delivered to downstream applications through standardized configurable connectors or using an API for third-party developers to build standard data export integrations or connectors.

Analytics is a powerful management tool that provides a holistic view of the performance of the scanning operation and capture workflow.

By centralizing operations reporting and analysis with Analytics, users can gain a much better understanding of the efficiency and effectiveness of their document scanning infrastructure and can more easily develop, manage and distribute valuable operations reports.

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