



SoftTrac Capture Suite



Document scanning. Done right.™

SoftTrac is a software suite that centralizes the setup of document scanning and intelligent capture.



Administration Console

- Accelerate job setup
- Reduce programming requirements
- Standardize document scanning operations
- Improve visibility into your operations
- Achieve faster ROI

SoftTrac Scan

SoftTrac Scan makes it easy to define scanning and capture jobs. ibml users can rapidly create and deploy jobs without the need for sophisticated programming, driving faster ROI. SoftTrac Scan offers:

- Attractive and intuitive user interface that promotes a positive user experience
- Robust job configuration tools, including a job setup wizard
- Module-based functionality to segment processes and provide broader solution scalability
- Ability to restore jobs to previously saved versions
- Centralized management of multiple database configurations
- Ability to view and manage batches of scanned documents without interrupting the scanning process
- Easy-to-use scan tool that allows operators to quickly create new batches and begin scanning
- Automated detection of documents with dog-eared (folded down) corners

DocNetics, part of SoftTrac Scan, brings a high level of performance to ImageTrac scanners. Extremely accurate, image-based topographic analysis rapidly identifies and evaluates documents at the point of capture. Operators simply load documents and DocNetics intelligence automatically examines each piece, assigns a document type and performs a primary sort. Automatically identifying documents during scanning accelerates processing by back-end applications

With DocNetics, users can:

- Automate document indexing
- Eliminate pre- and post-scan sorts
- Reduce manual prep time and labor
- Improve total scanning throughput
- Provide faster access to relevant information

SoftTrac PostScan

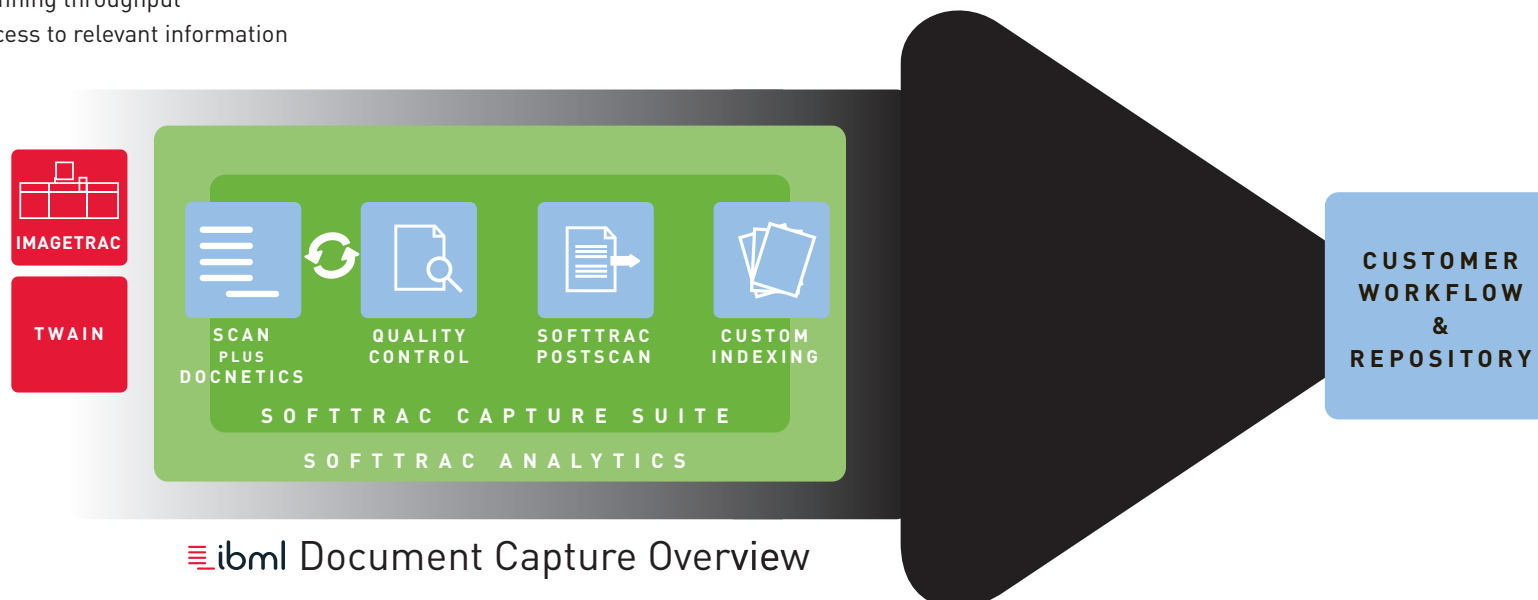
SoftTrac PostScan makes it easy for users to get at critical data captured into their scanning operations.

Key features of SoftTrac PostScan include:

- Support for installations both on and off the host ImageTrac PC
- Streamlined configuration through integration with SoftTrac Scan Job Setup
- Standard XML data output connector
- Multiple image output capabilities, including single- and multi-page TIFF, JPEG, PDF and PDF 1A, searchable and compressed files
- Connector for Kofax Capture and TIS eFlow platforms
- API to allow third-party developers to build standard data export integrations or connectors

SoftTrac Quality Control, part of SoftTrac PostScan, is a standalone software component that enables users to quickly review documents and images in batches using an adjustable-speed auto-scrolling function. Users can flag documents for rescanning and edit or delete document images or metadata from a batch.

Additionally, users can search for specific documents by document ID or type and search within batches for critical document data, including barcode, MICR or IJP information. SoftTrac extends these powerful search and filter capabilities with customizable thumbnail views of selected documents. Users can quickly view thumbnails of specific documents, such as those captured with a specific barcode.



SoftTrac Management Tools

SoftTrac Capture Suite includes powerful management tools. One of these tools is **SoftTrac Analytics**, which provides a real-time, holistic view of the performance of scanning operations.

By centralizing operations reporting and analysis with SoftTrac Analytics, users can gain a much better understanding of the efficiency and effectiveness of their document scanning infrastructure and can more easily develop, manage and distribute valuable operations reports.

For instance, SoftTrac Analytics offers a documents-to-errors ratio report that provides users with performance rankings for individual scanners across the enterprise and trend data over defined periods of time.

SoftTrac Analytics also features:

- Real-time reporting capabilities and data access
- Quick access to saved reports
- Ability to drill-down and sort report data
- Filtering by scanner, operator, job, errors and more
- Ability to filter data by date and/or time
- Running totals for throughput and documents processed
- Ability to schedule when reports should be created
- Ability to export reports to PDF file, Web Page, Excel, Text file, TIFF image, or e-mail
- Intuitive design tools for custom reporting
- Ability to report across multiple databases
- Options for archive clean-up
- Standard errors-to-documents ratio report

Let's Get Started

ibml brings together a powerful portfolio of hardware, software and services to deliver document scanning solutions that enable efficiencies and cost-savings for improved business performance and productivity. For more information about our document scanning solutions visit www.ibml.com.



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