

SoftTrac Scan is designed to work with ibml scanners as well as those from other manufacturers, co-exist with any capture or other downstream solution and support both distributed and centralized document scanning environments.

ibml's SoftTrac® Scan (formerly SoftTrac Capture Client) enables users to centralize information management and helps to ensure regulatory compliance and information tracking and control. With the operational intelligence provided by SoftTrac Scan, organizations can more easily standardize their scanning operations and the information they provide.

Complementing ECM platforms and traditional scanning solutions, SoftTrac Scan delivers efficiencies and process improvements far greater than those provided by any scanner software on the market today. SoftTrac Scan is designed to work with ibml scanners as well as those from other manufacturers, co-exist with any capture or other downstream solution and support both distributed and centralized document scanning environments.

SoftTrac Scan features:

- An attractive and intuitive user interface
- Centralized data storage for all devices
- A standard interface to ECM solutions
- Centralized monitoring and reporting
- Robust job configuration tools, including a job setup wizard
- Single login for secure access to all applications
- Robust batch and user administration
- A dynamic feeder for optimizing scanner throughput
- A tool for streamlining the configuration of TIFF images and settings
- Pre-process capture mode
- Automated dog-ear detection
- About boxes with complete version information

Additionally, ibml users can install SoftTrac Scan and other components of SoftTrac Capture Suite 2.5 on the same PC as their legacy SoftTrac application. And, SoftTrac 2.5 provides legacy output, meaning the software will support existing back-end processes without requiring users to make changes to legacy database mappings or coding as a result of the upgrade.

Secure Global Access

SoftTrac Scan's centralized authentication provides authorized users with a single login for secure, global access to all applications. Access can be customized for specific users and groups, depending on security requirements. Additionally, the login method allows users to manage multiple database configurations from one central point.

Easy-to-Use Application Console

SoftTrac Scan's Application Console provides an intuitive, common user interface that launches all ibml document capture applications. What's more, the Application Console is permissions-based showing only those applications the user has permission to access, thus safeguarding against unauthorized user access. And, it features a sleek, 3D carousel for displaying application icons.

Simple User Administration

With SoftTrac Scan's User Administration application, the process of creating, managing and editing multiple user and group profiles for job access and data protection is simplified. Organizations can define rules for user access to applications based on an individual's or group's profile.

SoftTrac Scan's Job Setup is streamlined and intuitive, making it extremely easy to use. Rules- and actions-based job setup capabilities enable rapid job creation without sophisticated programming providing for easier deployment and faster ROI.

Efficient Batch Administration

SoftTrac Scan's Batch Administration allows users to view and manage batches of scanned documents without interrupting the scanning process.

- Operator productivity is maximized through fast viewing and manipulation of images offline without interrupting scanning
- Users can drag and drop batches into the recycle bin allowing for continued scanner operation while batches are being deleted
- Apply filters to sort which batches are displayed in the viewer
- Choose how to group batches in the viewer for quick and easy navigation

Streamlined Job Setup

SoftTrac Scan's Job Setup is streamlined and intuitive, making it extremely easy to use. Rules- and actions-based job setup capabilities enable rapid job creation without sophisticated programming providing for easier deployment and faster ROI.

- Robust job configuration tools, including a step-by-step job setup wizard
- Unique tool streamlines the configuration of TIFF images and settings
- View a history of all job changes
- Restore jobs to previously saved points

Powerful Reporting

SoftTrac Scan includes Client Reports for direct, easy-to-view productivity statistics and other valuable operations reports. Out of the box, this application provides scanning statistics by batch, operator or specific document as well as cumulative data. The reports can be stored locally or on a network.

Additionally, a number of filtering options allow users to select what dates, scan jobs, scanners, operators, and data connections are included in the reported data. Reports can be saved for future use, or they may be exported as PDF, Excel or HTML files.

Streamlined Scanning

Ready when you are, the intuitive operator interface is equipped with easy-to-use controls that launch you into instant productivity.

- Quickly create new batches and begin scanning
- View images as documents are scanned
- Activate hand feed mode for quick jam and skew recovery
- Flag documents for rescanning
- Easily open existing batches for review
- Append to batches and insert documents from offline devices
- Rescan documents with ease
- Edit document data
- Rotate, fit, and zoom in and out on images in the image viewer
- Automate detection of dog-eared documents (those with folded corners)
- Dynamically adjusted feeder settings optimize scanner throughput
- Pre-process capture mode grabs grayscale images before processing to accelerate throughput

Let's Get Started

Based upon your specific hardware installation, SoftTrac Scan provides various levels of functionality. To see how SoftTrac Scan can help your organization, visit www.ibml.com.